



		Yacht data									
		VESSEL									
		Name									
		Type (Sloop, Cutter etc..)									
		Hull Colour									
		Sail number									
		Masthead height above waterline									
		LOA									
		Draught									
		REGISTRATION									
		Small Ships Register									
		COMMUNICATION									
		MMSI									
		Group MMSI									
		Call Sign									
		INSURANCE									
		Policy Number									
		Expiry date									
		Emergency phone number									
		Emergency Fax number									
		http://www.altendorff.co.uk									

Checklist											
				Skipper	Crew						
				Checked	Briefed						
ENGINE											
Engine Oil level											
Engine fuel level											
Engine water/coolant level											
Spare fuel stowed											
Warmed up											
SAILS											
Sail condition checked ok											
Sails hanked on / halyards ok											
Reef lines freed / set											
ELECTRICS											
Battery bank - domestic charged											
Battery bank - engine charged											
Alternator charging											
SAFETY											
Seacocks set correctly						(note which should be open and closed)					
Gas off											
Unnnecesaary electrics off											
Lockers unlocked						(no padlocks left on external lockers)					
All loose items stowed					*						
Heads operation / set					*						
Bilge pump operating					*	(show crew how to manually pump)					
NAVIGATION											
Charts / Guides / Almanacs											
GPS (and all backups working)											
Chartplotter working											
Radar working											
Instruments working											
DSC VHF Radio on Ch.16					*						
SSB working											
Nav lights working											
EMERGENCY											
Flare pack ready / expiry date ok											
Fire Extinguishers ready / expiry date ok											
Torches ready / working											
Grab bag ready						(contents checked)					
Handheld VHF						(if possible should be off, charged and in grab bag)					
Mobile Phones					*	(one should be off, charged and in grab bag)					
Liferaft stowed / expiry date ok					*	Crew told how to launch					
Danbuoy stowed					*	Crew told how to launch					
Throw rope stowed					*	Crew told how to launch					
ANCHORING / MOORING											
Anchor (rode marked up, stowed)											
Windlass (working order)											
Tender checked / stowed											
CASTING OFF											
Checklist complete											
Crew breifing complete											
Warps ready to slip											

[illegible]

PASSAGE PLAN									
SKIPPER & CREW									
			Emergency		Skill				
	Name	Email	Contact	Phone	Level				
1									
2									
3									
4									
Departure Port									
	Name		Tide		Est.	Marina	Port	Comments	
			High	Low	Dep time	VHF Ch.	VHF Ch.	(e.g. Port regulations)	
Weather Forecast - General Synopsis									
	Sea Area	Wind Dir	Force	Visbibility	Pressure	Trends			
Passage									
		Time	Position			Remarks			
			Long	Lat	CTS °M	(e.g. dangers, lights, sectors, lanes)			
	Dep								
	WP 01								
	WP 02								
	WP 03								
	WP 04								
	WP 05								
	WP 06								
	WP 07								
	WP 08								
	WP 09								
	WP 10								
	Arr								
Alternatives / refuge									
		Time	Position			Remarks			
			Long	Lat	CTS °M	(e.g. leading lights / landmarks / WP decision point)			
	WP 51								
	WP 52								
	WP 53								
	WP 54								
	WP 55								
	WP 56								
	WP 57								
	WP 58								
	WP 59								
	WP 60								
http://www.altendorff.co.uk									